



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012**

**Wednesday, September 14, 2011**

**10:00 AM**

**ROLL CALL**

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hill and Commissioner Moore

Excused: Commissioner Hall

The Pledge of Allegiance and a Moment of Silence will be led by Chairperson

**Chairperson Montaña led in the Pledge of Allegiance, followed by a moment of silence.**

**II. ADMINISTRATIVE MATTERS**

1. Meeting to be called to order by Chairperson Montaña. (11-4074)

**Chairperson Montaña called the meeting to order at 10:09 a.m. and noted the lack of a quorum. Commissioners Hill and Moore joined the meeting at 10:15 a.m. and 10:22 a.m. respectively, establishing a quorum.**

2. Approval of the September 7, 2011 Minutes. (11-4075)

**On motion of Commissioner Bigby, seconded by Vice Chairperson Bacio, duly carried, the minutes of the meetings of September 7, 2011 were approved. Commissioner Hill abstained.**

**Attachments:** [SUPPORTING DOCUMENT](#)

**II. REPORTS**

3. Chairperson's Report on Various Items for September 14, 2011. (11-4076)

**Chairperson Montaña read an invite from Tierra del Sol Foundation to the Commission to attend it's Anniversary Celebration of 40 years at the Ninth Annual Harvest Festival 2011 to be held on Saturday, October 15, 2011 in Sunland, California.**

**DRAFT**

**Following discussion, Chairperson Montaña commented that the Commission will not make a monetary donation to the Tierra del Sol Foundation this year. Instead, the Commission will focus on saving for scholarships in 2012.**

- 4. Treasurer's Report for September 14, 2011. (11-4078)**

**Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$470.77.**

- 5. Staff Report on Correspondence Received, and Department Representative Reports. (11-4079)**

**Nyla Jefferson, staff, Commission Services, provided a handout which lists all Group Home Contract Compliance Monitoring Reports reviewed by the Commission. She also stated that Mike Valera, Probation Department (PD) and LaSonya Gibbs, Department of Children and Family Services (DCFS), volunteered to circulate and recruit applicants for the 2012 Sybil Brand Commission for Institutional Inspections scholarship program.**

- 6. Review of Group Home Compliance Monitoring Audit Reports. (11-4080)**

**Chairperson Montaña, Vice Chairperson Bacio and Commissioners Bigby, Hill, Hall and Moore commented on the following Department of Children and Family Services Contract Compliance Monitoring Review Reports.**

- Newell House, Commissioner noted no one was home - (Chairperson Montaña)**
- West Covina FFA/DBA Homes of Hope Group Home "Casa Esperanza Treatment Center", Commissioner noted no one was home - (Vice Chairperson Bacio)**
- Rosemary Children Services "Romberger House" - (Commissioner Bigby)**
- Penny Lane "Satelite #1" - (Commissioners Bigby and Hill)**
- Little People World "Little People World #3" - (Commissioners Hall and Moore)**

- 7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from September 8, 2011 to September 13, 2011. (11-4081)**

**During the reporting period the following Group Home was reported as being in satisfactory condition:**

- Chairperson Montaño visited Torrance Courthouse on September 12, 2011 and the Lomita Sheriff Station on September 13, 2011. The holding cell and booking room at Lomita needs painting.
- Commissioner Moore visited Deliann Lucile Corporation "Delilu Achievement" – 12 #1, on September 9, 2011.

During this reporting period the following Audit Review of Group Homes were reported as being in full compliance:

- Chairperson Montaño visited Newell House, on September 8, 2011, Commissioner noted no one was home;
- Chairperson Bacio visited West Covina FFA/DBA Homes of Hope Group Home "Casa Esperanza Treatment Center", on September 13, 2011, Commissioner noted no one was home;
- Commissioners Bigby and Hill visited Penny Lane "Satellite" - 34 #4, on September 13, 2011;
- Commissioners Hall and Moore visited Little People World "Little People World #3" - 25 #2, on September 13, 2011.

During this reporting period the following Audit Review of Group Homes were reported as being not in full compliance:

- Rosemary Children Services "Romberger House" - There was no suggestion box for the girls input on food to serve and the bathroom ceiling was not painted. (Commissioner Bigby)

Following discussion, at the Business Meeting, Commissioner Moore will ask if training is provided for the Needs and Service Plans because at most inspections it appears to be incomplete.

### **III. DISCUSSIONS**

8. Discussion and Consideration of the Commission's Annual Holiday Gathering. (11-4082)

Staff was asked to provide a list of restaurants at the next meeting for the Chair's review.

**IV. MISCELLANEOUS**

**Matters Not Posted**

9. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (11-4084)

**There were no matters presented for a future agenda.**

**Public Comment**

10. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-4085)

**There were no members of the public present to address the Commission.**

**Adjournment**

11. Adjournment for the meeting of September 14, 2011. (11-4086)

**The September 14, 2011 meeting adjourned at 10:49 a.m.**